

**KANAB CITY COUNCIL MEETING  
JANUARY 26, 2010  
KANE COUNTY COMMISSION CHAMBERS**

**PRESENT:** Mayor Nina Laycook, Council Members Tony Chatterley, Shaun Smith, James Sorenson, Steve Mower and Ed Meyer, City Attorney Van Mackelprang, City Manager/Recorder Keith L. McAllister and City Treasurer RaeLene Johnson.

Prayer was offered by Keith McAllister.

**WORK MEETING:/URMMA-RISK MANAGEMENT TRAINING:** Mr. Jim Fisher from URMMA addressed the Council. He said that Kanab has been a member of URMMA since 1986. There are 23 cities in the Association. URMMA provides liability insurance for the cities. They encourage risk management and loss control. The number one claims the Association receives are on vehicles. The number two is personnel claims mainly wrongful terminations. The third is land use. Mr. Fisher address some personnel issues. Employees who work for the public have different rights under the law than those who work in the private sector. Employees rights and do-process. The City's Personnel Policy is critical. Everything has to be documented before firing for poor performance. Wrongful termination cases are risky. Because of the Equal Protection law, these claims are treated differently. Hostel work claims are hard to defend. They should be resolved as soon as possible before it becomes a law suit. Mr. Fisher also warned the Council and Planning Commission about the use of e-mails. He said everything you write in an e-mail is discoverable. So, if you don't want everyone to be able to read the e-mail, don't write it. Everyone you don't want to see the e-mail, will see it whether you delete it or not. Conflicts of Interest is also another area that needs to be prevented. It might be difficult to the Council what constitutes conflicts of interest, but it is very clear to a judge. If there is any question about it, recuse yourself from the discussion and leave the room. Perception can put yourself and your personal assets at risk. Mr. Fisher introduced Lyle Kunz from URMMA. He is the claims adjuster. The Council was advised to not allow additional coverage for different groups. If the City sponsors the event, it could fall under the blanket policy. If there are any volunteers who participate in the event because of the Volunteer Act, they will need to fill out a form. These volunteers will also be eligible for workers compensation claims. It is a financial risk for the City. He suggests that different events purchase their own liability insurance. The City could help pay the \$200 or whatever the cost for the events insurance. Council thanked them for coming and educating them.

Mayor Laycook opened the regularly scheduled meeting at 7:00 p.m.

**APPROVE MINUTES AND VOUCHERS:** A motion was made by Council Member Chatterley and 2<sup>nd</sup> by Council Member Sorenson to approve the minutes as corrected and the vouchers. Motion passed unanimously.

**CITY COUNCIL MEMBERS INTERVIEWS/AVAILABLE TO THE PUBLIC:** Mayor Laycook informed the public that since the interviews for new the new City Council Member should be in an open meeting, and the City interviewed in an executive session, those interviews

are available to the public if anyone is interested.

**PRESENTATION OF PLAQUE TO BOB HUBBARD FOR YEARS OF SERVICE:** Mayor Laycock presented to Bob Hubbard a plaque for his 20 years of service on the Planning Commission. Mr. Hubbard said he has loved serving on the Planning Commission and being a part of the changes. He has enjoyed the people he has worked with past and present. He feels he has made a lot of good friends. Council Member Sorenson said he appreciates working with Mr. Hubbard. Mr. Terril Honey expressed appreciation for Mr. Hubbard. He has worked hard and made sure that whatever the Planning Commission was doing, it was in the best interest for the City. City Attorney Mackelprang also expressed appreciation for Mr. Hubbard's dependability as a member of the Commission.

**TERRA SUE HONEY, DIRECTOR OF KANE COUNTY VOLUNTEER**

**CENTER/DISNEY PARK-DAY OF SERVICE PROGRAM:** Terra Sue Honey addressed the Council. She explained that the "Give a Day. Get a Disney Day" is a program that celebrates and inspires volunteerism. Disney is working with HandsOn Network to connect volunteers to community need. Disney is thanking those who volunteer by giving them a free ticket good for one day admission to Disney World or Disneyland theme parks. The program begins January 1, 2010 and continues until all tickets are distributed or December 15, 2010, whichever occurs first. Ms Honey asked the Council to help with opportunities or project that volunteers can help. It was noted that the volunteer fire department would qualify. Mayor Laycock asked Council Member Smith to check with the fire department and help with this program. Liability issues need to be addressed and forms filled out. Council Member Smith said he would.

**KEITH ROBINSON/CONSIDER ADOPTION OF THE KANAB CITY WATER**

**CONSERVATION PLAN:** Mr. Robinson, Public Works Director, addressed the Council and presented the Water Conservation Plan. He said the plan is suppose to be done every five years. Council Member Meyer thought that the public should review it before the Council voted on it. It was decided that Council Member Sorenson would put it on the City's web page. A motion was made by Council Member Mower and 2<sup>nd</sup> by Council Member Chatterley to adopt Resolution #1-1-2010R adopting a water conservation plan for Kanab City. Motion passed unanimously.

**APPOINTMENT OF TERRIL HONEY TO THE PLANNING COMMISSION:** A motion to appoint Terril Honey to the Planning Commission for four years was made by Council Member Sorenson and 2<sup>nd</sup> by Council Member Smith. Motion passed unanimously. Mayor Laycock said that Terril Honey has years of expertise in land use and is invaluable. She is glad he is willing to serve on the Planning Commission.

**MAYOR LAYCOOK APPOINT MAYOR PRO TEM:** Mayor Laycock presented Mayor Pro Tem #1 Council Member Sorenson and Mayor Pro Tem #2 Council Member Chatterley. A motion was made by Council Member Mower and 2<sup>nd</sup> by Council Member Meyer to approve the above mentioned Mayor Pro Tems. Motion passed unanimously.

Council Member Meyer reminded the Council about Helen Whitney's film screening at the

Crescent Moon Theater sponsored by CEBA.

A motion to adjourn was made by Council Member Chatterley and 2<sup>nd</sup> by Council Member Sorenson. Motion passed unanimously.

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MAYOR     NINA LAYCOOK

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RECORDER